



ONEIDA BAPTIST INSTITUTE  
Founded in 1899

*Education for  
Time  
and Eternity*

**TRANSCRIPTS/RECORDS RELEASE**

**To the Parent:** Please complete this form and take it to the guidance office at the student's current school.

I hereby authorize \_\_\_\_\_  
School Name

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Phone (\_\_\_\_) \_\_\_\_\_

to release the following information about:

Student's name \_\_\_\_\_

to the Admissions Director at Oneida Baptist Institute.

\_\_\_\_\_  
Parent's signature Date

**TO THE GUIDANCE OFFICE:** The above-named student has applied to Oneida Baptist Institute. As requested by the parent, please release the following information to the Office of Admissions at OBI:

- A complete transcript of grades and standardized test results, most recent grade report.
- Special education information (psychological records, psychoeducational evaluation, etc.)
- Detailed discipline records for the past two years, including office referrals for in-school suspensions, out-of-school suspensions, and detentions and/or expulsions. If there are no discipline records, please send a statement to that effect.
- Health and immunization records.

Please send all applicable information listed above to: Admissions Director  
Oneida Baptist Institute  
PO Box 67  
Oneida, Kentucky 40972 Or fax to 606-847-4496

If you have questions, please call the admissions office at 606-847-4111, extension 233.

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